



Annual General Meeting
Assemblée Générale Annuelle
Assembleia Geral Anual

20•24
AVRIL



COUNTRY
PRACTICAL
INFORMATION

The 23rd Annual General Meeting of the West Africa Telecommunications Regulators Association (WATRA) will be held from **April 20 to 24, 2026 at Lome, Togo**, at the kind invitation of the Regulatory Authority for Electronic Communications and Postal Services of Togo (ARCEP).

Entry visa in Togo

All participants need a valid passport to travel to Togo. Entry visas can be obtained from Togolese **diplomatic and consular missions abroad**.

Holders of passports from the Economic Community of West African States (ECOWAS) do not need a visa to travel to Togo.

There are bilateral and multilateral agreements that grant visa exemptions for a specified period to holders of diplomatic or service passports from countries that are generally subject to visa requirements.

For further information, please visit the official website: <https://diplomatie.gouv.tg/exemption-de-visa-entre-le-togo-les-autres-pays/>



Hotel 2 Février

Place de l'Indépendance,
Quartier Administratif,

BP : 131 Lomé,

+228 22 23 86 00 • 93 18 71 98

reservations@hotel2fevrierlome.com

Please note that entry into and exit from Togo are subject to the presentation of the duly completed immigration form available on the website : **www.voyage.gouv.tg**



Registration for the Assembly Annual General Meeting

All participants are required to register online preferably using one of the links below before **April 10, 2026**.

<https://arcep.tg/agawatra2026>

<https://watra.org/agawatra2026>

For any information you may need, please contact :



Mr. CAPO Amah Vinyo

Chairman of the Organizing Committee,
Director of Markets and Data Regulation
at ARCEP Togo

vinyo.capo@arcep.tg

arcep@arcep.tg

Tel: + 228 96 41 41 41



Mr. Rufus Samuel

WATRA Secretariat

info@watra.org / ruffus@watra.org

Tel : +234 803 333 1053



Desk registration

AGM participants will be registered by the ARCEP organizing committee upon entry to the meeting room at à Hotel 2 February. Badges will be given to all participants at the hotel upon their arrival.

Access to the meeting rooms is strictly limited to participants with appropriate badges.

Participants are strongly advised to wear their accreditation badges visibly throughout the General Assembly of ARTAO.



Lunches & coffee break

Lunches and coffee breaks are provided on site for the entire duration of the meeting.



Transportation

The organizing committee will make arrangements for the transport of participants from the airport to their hotel upon arrival in Lomé (Togo), and from the hotels to the airport upon departure from Lomé, as well as from the hotel to the meeting venue.

Only delegates staying in hotels recommended by ARCEP can benefit from these transport facilities.

Participants can also rent vehicles from recommended private agencies. Generally, vehicles are made available from the day before the start of work until the day after...the event.

Accommodation

Participants are asked to make their own reservations directly with the recommended hotels.

hôtel Please indicate your hotel choice on the registration form, duly completed online preferably before **April 10, 2026**.

Preferential rates have been obtained at certain hotels and are mentioned on the list of recommended hotels.

When making your reservation, please specify that you are attending the ARTAO Annual General Meeting to benefit from the discounts and special offers available to you. For hotel information or any booking assistance, please contact **Mr. TODJRO Liberty** - liberty.todjro@arcep.tg

The list of recommended hotels is attached in the appendix.

Payment

Payment for rooms at all hotels offered must be made directly to the hotel by the participants themselves before departure.

Note : ARCEP is not responsible for any dispute between the hotel and the participant.

Telecommunications

The country code is : **+ 228 / 00 228**

Landline phone numbers begin with : **22**

Mobile phone numbers begin with :

YAS Togo : 90 à 93, 70

Moov Africa Togo : 96 à 99, 79

The emergency numbers are :

Police : 117

Firefighters : 118

Participants have a choice between the two mobile electronic communications service providers, either by acquiring SIM cards, using roaming services, or benefiting from free roaming services (for countries that have signed a free roaming agreement with Togo). Under Togolese law, any SIM card purchaser

must be registered with one of the accepted forms of identification to obtain activation.

An internet connection will be available at the meeting venue, as well as a desktop computer and a printer.

Climate and Time Zone hourly

The temperatures are pleasant year-round. Average temperatures range from 28°C (August) to 33°C (February). The sea temperature is also very pleasant year-round, varying from 24°C to 29°C.

L'heure locale au Togo est **GMT**.





Cash

The currency unit is the **CFA Franc**. The current exchange rate is **1 euro to 655,957 F CFA**.

Schedules opening

Offices of government agencies :

7:00 AM to 12:00 PM and 2:30 PM to 5:30 PM

Banks : **8h00 à 16h00**

Language

The official working language is **French**.

Health

Yellow fever vaccination is mandatory. Check the validity of your vaccination record and update it.

The map presentation of vaccination has the arrival in the airport is required by the border health team.

Electricity

The main voltage is **220Volts/50Hz**. Please contact the hotel reception if you require a lower voltage. The electrical outlets in use are as follows :





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